



Accountability Framework

The following table provides an accountability framework that can be used to identify the roles, responsibilities and reporting lines needed for supporting emotional wellbeing and mental health at Olga Primary School.

Role	Responsibility	Reporting
Governors	To provide leadership, governance and management support.	OFSTED, Parents, Community
Lead Governor Holly Garrard	Champion on behalf of the governing body. Member of the change team.	Governing Body
Headteacher Lisa Bradley-Jones	To provide strategic leadership, model positive behaviour and establish external links for the school.	Governing Body
Senior Leadership Team	To support the work of the Change Team and to actively model and promote the culture and vision across the school and in the school development plan. To provide strategic leadership for pastoral areas of school. To identify resources and support and to lead the Change Team and other school leads in implementation of the Award. Promote culture and vision around wellbeing. Provides advice and support to staff and organises training and updates. Is the first point of contact with mental health services and	Headteacher, Governing Body



	makes individual referrals to them To ensure that wellbeing / mental health is addressed within the annual review system (SEN administrator and annual review coordinator)	
Change Team	Promote culture and vision around wellbeing. To implement the Action Plan, provide feedback across the school and ensure the evidence is available to complete the award. To provide leadership to students, staff and parents.	Headteacher, Deputy Head
Business Manager	To support the Change Team and the Senior Leadership Team in managing resources and budget implications.	Headteacher Change team
Teachers	Promote culture and vision around wellbeing. To engage with the Action Plan objectives and to feedback and help shape the implementation tasks. To recognise change in pupils and act accordingly.	Line manager, Change Team/pastoral team
Teaching Assistants	Promote culture and vision around wellbeing.	Line manager, Change Team/SLT



	To engage with the Action Plan objectives and to feedback To recognise change in pupils and act accordingly.	
Learning Mentor	Promote culture and vision around wellbeing. Members of the change team To act as experts (Mental Health First Aiders) – cascade training and support staff and pupils. Provide therapeutic support to pupils identified through the referral system	Headteacher, Deputy Headteacher
Wellbeing Champions (staff and pupils)	Promote culture and vision around wellbeing. To use knowledge learnt in training to support others Act as role models for other pupils	Change team Learning mentor
Pupils	Promote culture and vision around wellbeing. To engage in learning around this subject To act in a kind way towards others – following the school rules. To report any negative behaviour to staff Support pupils with basic wellbeing and refer to an adult where needed.	Tutors



Parents/Carers	To support school policies Promote culture and vision around wellbeing. Notify school of any concerns over your child's wellbeing Identify with school if we can help you as individuals Ensure high expectations for your child's behaviour.	N/A
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